



City of Malden

Malden City Hall
215 Pleasant Street
Malden, MA 02148

Meeting Minutes - Final Rules & Ordinance Committee

Councillor Crowe, Chair
Councillor Linehan, Vice-Chair
Councillor Sica
Councillor Spadafora
Councillor Winslow

Tuesday, December 12, 2023

6:30 PM

215 Pleasant Street
Room 105
Malden, MA 02148

Roll Call

Chair Crowe called the meeting to order at 6:32 PM.

Present: 4 - Councillor Peg Crowe, Councillor Amanda Linehan, Jadeane Sica and Stephen Winslow

Absent: 1 - Craig Spadafora

Minutes to be Approved

[450-23](#)

Minutes for the meeting of November 28, 2023

A motion was made by Councillor Sica, seconded by Councillor Winslow, that the Committee Minutes be approved. The motion carried by a unanimous vote.

Tabled Papers

[331-23](#)

Be it ordained by the City Council of the City of Malden that the Code of the City of Malden (MCC) Title 2, Chapter .20, Section .020 ELECTED OFFICIALS SALARY CLASSIFICATION PLAN is hereby amended by inserting the following language underneath the salary chart:

The Human Resources Department shall maintain a job description for each elected official position, in alignment with the duties specified in the City Charter.

Sponsors: Carey McDonald

Discussion on this paper began with Councillor McDonald presenting ideas of the roles and duties of a City Councillor as defined in City Charter, MCC, and professional experience. He offered this description as a means of opening dialog and invited other Councillors to offer their thoughts. Councillor McDonald envisions this language to ultimately be posted on the City Council page of the City's website for the purpose of transparency and a deeper understanding for the residents of the City. It was also suggested to possibly use this job description in the Council Rule Book and the Candidate Handbook. It was made clear that the written list of Council responsibilities is a work in progress and given the chance to table, he will come back with polished text.

A motion was made by Councillor Winslow, seconded by Councillor Sica, that the Ordinance be taken from the table. The motion carried by a unanimous vote.

A motion was made by Councillor Winslow, seconded by Councillor Sica, that

the Ordinance be tabled. The motion carried by a unanimous vote.

Adjournment

A motion was made by Councillor Linehan, seconded by Councillor Winslow, that the meeting be adjourned. The motion carried by a unanimous vote. Meeting was adjourned at 6:58 PM.