



City of Malden

Malden City Hall
215 Pleasant Street
Malden, MA 02148

Meeting Minutes - Final License Committee

Councillor Sica, Chair
Councillor Condon, Vice Chair
Councillor Colon Hayes
Councillor McDonald
Councillor Taylor

Tuesday, September 9, 2025

6:30 PM

215 Pleasant Street
Room 108
Malden, MA 02148

Watch the meeting with Teams: <https://tinyurl.com/3jppx6tz>

Roll Call

Present: 3 - Councillor Jadeane Sica, Councillor Paul Condon and Karen Colon Hayes

Absent: 2 - Carey McDonald and Ari Taylor

Also Present: Alicia McNeil, Nelson Miller, Dave Morse, Jim Tuxbury

Councillor Sica called the meeting to order at 6:37 PM.

Minutes to be Approved

[348-25](#)

Minutes for the meeting of June 24, 2025

A motion was made by Councillor Condon, seconded by Councillor Colon Hayes, that the Committee Minutes of June 24, 2025 be approved. The motion carried by a unanimous vote.

Business

[352-25](#)

Committee will meet to receive a memo from City Solicitor Alicia McNeil, regarding a possible change to the fee structure for open air parking lots, and to draft an ordinance paper to amend MCC 6.08.060 OFFSITE PARKING FACILITIES.

Attachments: [Memo on Open Air Parking Lot Fee Structure 6.18.2025](#)
[Expected Open Air Revenue 352-25](#)

License Committee met to review a memo from Solicitor McNeil outlining her legal opinion on a newly proposed fee structure for Open Air Parking Lots. It is the Solicitor's opinion that the fee structure was sufficiently vetted and reasonable. The fees were based on city resources necessary to manage parking lots city wide: compliance officers, police and fire safety concerns, DPW for wear and tear of streets, increased traffic and environmental issues with non-residents coming into Malden to utilize two train stations, office staff to execute the application and permitting process. This fee structure is also comparable to what surrounding cities have in place. Memo is attached to these minutes for public review.

The new fee structure is as follows:

\$200.00 annual License fee +

\$100.00 flat fee for the first 9 parking spaces +

\$20.00 per each additional parking space

Example: if a lot has 15 total spaces the annual renewal fee would be \$300 + \$120 for a total of \$420.

License Chair Sica will work with Building Commissioner Nelson Miller to draft specific language to propose the ordinance change.

A motion was made by Councillor Colon Hayes, seconded by Councillor Condon, to accept the new fee structure as proposed. The motion carried by a unanimous vote.

Adjournment

A motion was made by Councillor Condon, seconded by Councillor Colon Hayes, that this meeting be adjourned. The motion carried unanimously.

Meeting adjourned at 6:49 PM.

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