



# City of Malden

Malden City Hall  
110 Pleasant Street  
Malden, MA 02148

## Meeting Minutes - Final Rules & Ordinance Committee

*Spadafora (Chair), Matheson (Vice Chair), Kinnon, DeMaria,  
O'Malley*

---

Tuesday, September 12, 2017

7:15 PM

John & Christina Markey Community Center,  
7 Washington St.

---

### Roll Call

**Present:** 3 - Deborah DeMaria, Ryan O'Malley and Craig Spadafora

**Absent:** 1 - John P. Matheson

### Business

[388-17](#)

Be it Ordained that Chapter 8 of the R.O. of 1991 be amended relative to sick, personal bereavement and parental leave.

**Sponsors:** Craig Spadafora

A motion was made by Spadafora that the Ordinance be amended as follows: Section 8.11 F strike lines one and two and add "Persons employed on permanent, part-time basis who work a regular schedule of twenty (20) hours or more per week shall accrue a prorated portion of sick leave." Section 8.14 in the heading strike DAY. Strike second sentence. Insert "New employees hired between January 1 and May 31 are granted (3) personal days in their 1st year. New employees hired between June 1 and October 31 are granted Two (2) personal days in their 1st year. New employees hired between November 1 and December 15 are granted (1) personal day in their 1st year. New employees hired after December 15 are not entitled to any personal time for the remainder of the calendar year. Remainder of the sentence to stay the same. New sentence: Persons employed on a permanent, part-time basis who work a regular schedule of twenty (20) hours or more per week shall be granted a prorated portion of personal leave. Section 8.15 First line- strike four (4) days and insert Five (5) days. Line two- insert step-child, step-parent, step-inlaws, and step-grandparents. At the end of line four add "One day of Bereavement Leave may be granted for any other family member. For all other situations, funeral time may be granted. In Section 8.18 strike the heading MATERNITY AND ADOPTIVE LEAVE and insert PARENTAL LEAVE. The newly amended section shall now read as follows: Upon completion of a probationary period of six (6) months employment, Parental Leave without pay shall be granted to any employee for (8) eight weeks in connection with the birth, adoption, or court ordered placement of a child providing that the request for said leave is made in writing to the Department Head at least two (2) weeks prior to such leave. Requests for Parental Leave shall be submitted in writing to the Department Head and the Human Resources Director and shall include the expected commencement date of the leave and state that the employee intends to return to his/her position at the conclusion of the leave.

An employee on Parental leave shall not accrue additional vacation or sick leave. Parental leave shall not affect seniority or length of service credit. The motion carried by a unanimous vote.

A motion was made by Spadafora that the Ordinance be recommended favorably as amended. The motion carried by a unanimous vote.

[389-17](#)

Be it Ordained that Chapter 3 of the Revised Ordinances of 1991 be amended relative to the administrative structure of the Department of Permitting, Inspections, and Planning Services.

**Sponsors:** Craig Spadafora

A motion was made by Spadafora that the Ordinance be amended as follows:  
Paragraph 1- insert prior to Inspector of Buildings Building Commissioner  
Paragraph 2- Insert after The Building Commissioner, insert after shall be designated as Director of Permitting, Inspections and Planning Services for a term of three years. Third line- insert The Building Commissinor shall. Fifth line- insert "and be charged with the administrative and executive oversight the City Planner." Line six- after plumbing insert Gasfitting and such adminstrative, clerical and assistant inspectional personnel as may be provided for by appropriation. Strike Pargraph three. Paragraph four- insert after City Planner for a term of 3 years. The City Planner Strike "under the direction of", provides professional and technical support to the local Subdivision Control Law; preparing advisory recommendations regarding petitions for special permits, zoning amendments, site plan review and subdivision master planning activites. The motion carried by a unanimous vote.

A motion was made by Spadafora that the Ordinance be recommended favorably as amended. The motion carried by a unanimous vote.

[312-17](#)

Resolve: That the City Council implement at the beginning of each Council Meeting a time to allow for public comment, each speaker will address the Council with their name and address, limited to (2) minutes per speaker, allocating a total maximum of a (30) minute time frame.

**Sponsors:** Deborah DeMaria and Ryan O'Malley

A motion was made by Spadafora that the Resolution be amended as follows:  
Page 3 of the 2017 City Council Rules Section 3.00 sub section 3.01 is here by amended by creating item 5 that shall read as follows: PUBLIC COMMENT, on City Council meeting nights, the public shall have the ability to address the Council. There shall be twenty minutes allotted for the public to speak: no more than fifteen people will be allowed to speak under the following rules and regulations. 1. each speaker must sign in stating his or her name address and topic; said topic must be on the agenda that evening. 2. Each speaker will be allotted no more that two minutes to speak. 3. None of the Councillors shall engage in dialog, or respond in any way with the speaker. The motion carried by a unanimous vote.

A motion was made by Spadafora that the Resolution be recommended favorably as amended. The motion carried by a unanimous vote.

## Other Business

## Adjournment

A motion was made by O'Malley that the meeting be adjourned. The motion carried by a unanimous vote.