

Sec. 2.31.1. - Established; composition; appointment; terms.

There is hereby established an open space and recreation facility advisory committee that is created to formulate, promote, advance and implement an open space and recreation plan (OSRP) for the city. The open space and recreation committee will assist the city in its future actions with regard to open space parcels within the city. The committee shall consist of five full members and up to two associate members who shall be appointed by the mayor from the residents of the city and confirmed by the city council and an appointee of the City Council who shall serve as an ex-officio member. Appointments shall be sought from all Wards of the City. In no event shall more than three members from any individual ward be appointed. The members shall serve for three-year staggered terms beginning on the date of appointment and ending on February 14 as required by the city Charter.

Sec. 2.31.2. - Purpose

The committee shall:

- (1) Create, implement and update the City's OSRP.
- (1) Ensure the existence, smart use and access to open space in perpetuity.
- (2) Increase outreach and education about parks and recreation resources through social media and written materials especially in a manner to more broadly engage Malden's diverse population.
- (3) Assist the Recreation Coordinator, recommend and facilitate programming throughout the City's open spaces
- (4) Partner with community groups to increase awareness of Malden's open spaces among all residents of Malden.
- (5) Promote the development of comprehensive maintenance and management policies and plans to protect open space and recreational facilities.
- (5) Establish a criteria and process for ceding open space to development or dedicated use.
- (6) Promote awareness and use of open spaces through a descriptive inventory of open spaces.
- (7) Appoint a full or associate member as a representative to the City's Community Preservation Committee.
- (8) Advise the City regarding the acquisition and disposition of the City's open space and recreational lands.

Sec. 2.31.3 - Process

The most recently approved open space plans shall be used to create any updated plans to be submitted to the Commonwealth.

Sec. 2.31.4- Authorities and responsibilities

- (a) The open space and recreation committee shall act as an advisory committee to the mayor, city council, municipal boards and the general public on matters concerning open space and recreation and shall have no budgetary powers.
- (b) Three or more full, associate or ex-officio members serving on the committee shall constitute a quorum and no meeting shall be continued without a quorum being present, unless a subcommittee has been established.
- (c) The committee shall keep minutes of regular meetings and submit a summary of its activity and its progress on semiannually basis in the months of September and April.
- (d) The open space and recreation committee may promote ad-hoc committees to develop stewardship for public open spaces. Such activities shall be coordinated with the recreation department and Director of Public Works.