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Gary Christenson, Mayor

**2018 ANNUAL REPORT TO THE CITY CLERK OF THE
BOARD/COMMISSION
PURSUANT TO CITY OF MALDEN ORDINANCE 1.7**

I. Preliminary Information

Name of Board or Commission:	Board of Health
Name of Chair:	Dr. Kunwar Singh
Name of Clerk:	Christopher Webb
Number of Members:	Christopher Webb
No. of meetings held per year:	Twelve (12)
Explain how Board/Commission has fulfilled functions in the past year:	Conducts monthly Board meetings, promulgate public health regulations, and administers public health grant/programs and clinics.

Please list Members' names, addresses, date of appointment and when term expires: (attach additional sheets if necessary)

NAME & ADDRESS	APPOINTMENT DATE	TERM EXPIRES
Dr. Kunwar Singh, 1127 Salem St	3/1/15	3/1/18
Dr. Kourtney Nickerson	03/01/16	03/01/19
D.J. Wilson, 37 Wallace St	10/25/17	10/1/20

Overview of Board/Commission

Please issue a brief statement about the general purpose and mission of this Board/Commission:

The Board of Health is a statutory board created pursuant to M.G.L. Chapter 111, Section 26 and Chapter 41, Section 1. The mission of this board is to promote and protect the health welfare and safety of Malden residents, enforce the laws and regulations governing health, environment, housing and sanitation

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2. REVENUE: Please list the revenue(s) coming into this Board/ Commission. **NOT APPLICABLE** ☐

From City Budget	471,014.00
From State Budget	
From Federal Budget	
Grant Monies	104,000.00
Licenses/Fees	331,163.00
Other	

3. EXPENDITURES: Please list the expenditures of this Board/Commission. **NOT APPLICABLE** ☐

Expenditures of Board/Commission	Explanation
Personnel Costs	\$5600.00
Equipment Costs	
Postal Costs	
Leasing Costs	
Other	

4. ASSETS: Please list all major assets under the control of this Board/Commission. *(Please include materials, tools, vehicles, equipment and property on hand as of 12/31/18.* **NOT APPLICABLE** ☐

Asset	Value
2002 Ford Explorer , 85,153 miles, Brown	
2002 Ford Taurus wagon, 53797 miles, Silver	
1998 Merc Sable Wgn, 45581miles, Green	
Ford Explorer , 64,648 miles, Green	

5. **PROGRAMS:** Please list all programs under the direction of this Board/Commission. (Please detail where and how these programs originate, i.e. statutory, internal, etc.)

NOT APPLICABLE ☐

Program	Description
Inspection & Enforcement of State Sanitary Code	<i>State Law</i>
Tobacco Control	<i>DPH Grant</i>
Lead Paint Poisoning Control	<i>Federal HUD Grant</i>
Communicable Disease/ Tb Control	<i>State Law</i>
Rental Unit Inspection Program	<i>City Ordinance</i>
Malden Is Moving	<i>DPH Grant – Health Living Initiatives</i>
Mystic Opioid Abuse Prevention Coalition	<i>DPH Grant – Opioid Abuse Prevention</i>
Substance Abuse Prevention Coalition	<i>DPH Grant – Marijuana & Alcohol Abuse Prevention</i>
Partnership for Success	<i>DPH Grant – Prescription Drug Use & Abuse Study and Policy Development</i>
West Nile Virus Control	<i>State Law – Control and abatement of vectorborne disease.</i>
Recreational Marijuana Committee	<i>Recommends regulations for the permitting of facilities</i>
Council on Aging	<i>Attend monthly meeting to advise on policy and programming for the Senior Center</i>
Rental Unit Exemption Program	<i>Identify compliant property owners to remove from the program to allow for the addition of properties not in the program</i>
FDA Retail Food Program	<i>FDA Grant – develop FDA standard level inspection programs for food establishments using electronic inspection programs and program audits.</i>
Problem Property Unit	<i>Work with city departments to correct conditions in violation of state sanitary codes, on residential, commercial and industrial property.</i>
Snow Shoveling Enforcement	<i>Inspect city sidewalks for compliance with</i>
Public Health Emergency Response Planning Grant	<i>Federal Grant</i>
Massport Community Action Committee	<i>Appointment by Mayor -Malden representative to the Massport CAC. Meets at least monthly to discuss ongoing runway realignments and uses. Tasked with reducing the impact of increase aircraft traffic over the city of Malden.</i>

Malden Emergency Management	<i>Serve as a Deputy Director on a five person committee to develop planning, policy, training and exercises. Focus on MEMA & FEMA Reimbursement filings and public health emergency best practices education.</i>
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6. **CHALLENGES:** Provide a brief description of three challenges this Board/Commission faces.

1.	Insufficient staffing to meet the increase in rental unit inspections, food service establishment inspections, semi public swimming pool inspections, drug paraphernalia sales inspection and enforcement, See Click Fix timely response for inspections, increase in clinic patients with vaccination and communicable disease control needs, snow removal ordinance enforcement and departmental program development and community outreach.
2.	The promulgation of important regulations relative to marijuana and tobacco, synthetic cannabinoids, vape stores, nuisance condition, housing inspection, Food Service Establishment Standards for compliance with Food and Drug Administration Grant
3.	

7. **GOALS:** Describe three goals this Board/Commission has for the year ahead.

1.	The Board to improve their working relationship with the Administration and Council on staffing levels, identification of community health priorities and systems of service delivery.
2.	Meet or exceed all grant deliverables which are considerable and varied.
3.	Improve community outreach through staff participation in community level groups and events, social media use and expansion.


 Signature of Director

Date: 4/18/18