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Gary Christenson, Mayor

**2018 ANNUAL REPORT TO THE CITY CLERK OF THE
MALDEN STADIUM & ATHLETIC COMMISSION
PURSUANT TO CITY OF MALDEN ORDINANCE 1.7**

I. Preliminary Information

Name of Board or Commission:	Malden Stadium and Athletics Commission
Name of Chair:	Kathleen Manning Hall
Name of Clerk:	Laura Coverdale-Perez
Number of Members:	5
No. of meetings held per year:	Approximately six meetings (Every other month)
Explain how Board/Commission has fulfilled functions in the past year:	Rental of Macdonald Stadium, Rental of Advertising Space, and Safety and Maintenance of Macdonald Stadium

Please list Members' names, addresses, date of appointment and when term expires:
(attach additional sheets if necessary)

NAME & ADDRESS	APPOINTMENT DATE	TERM EXPIRES
Vacant - MHS Principal 77 Salem Street, Malden	N/A	N/A
Charles Conefrey, MHS Athletic Director 77 Salem Street, Malden	08/30/2016	N/A
Joseph Levine, Recreation Coordinator 32 Pearl Street, Malden	08/12/2015	N/A
Kathleen Manning Hall – Mayor's Designee 117 Pleasant Street, Malden	08/12/2015	N/A
Enrique Caceda – City Council Appointee – 2 year term 200 Pleasant Street, Malden	08/12/2015	08/12/2017
Robert Selfridge – City Council Appointee – 3 year term 200 Pleasant Street, Malden	08/12/2015	08/12/2018
Vacant – Mayoral Appointee – 1 year term	N/A	N/A

2. Overview of Board/Commission

Please issue a **brief** statement about the general purpose and mission of this Board/Commission:

The Commission provides fair and equitable usage and rental opportunities to Malden groups and outside groups who may be interested in using the field. The safety and security of the field is always a priority to ensure the stadium continues to be available to future generations.

3. REVENUE: Please list the revenue(s) coming into this Board/ Commission. **NOT APPLICABLE** ☐

From City Budget	Budget is shared with Malden Recreation \$35,000 Staffing \$28,000 Gas & Light \$4,000 Vehicle Repair \$27,500 in Operating Expenses		
From State Budget			
From Federal Budget			
Grant Monies			
Licenses/Fees			
Other	<i>Revenue collected from rentals and advertising are deposited into the General Fund and not used throughout the fiscal year.</i>		
	REVENUE OVERVIEW		
		FY2017	YTD FY2018
	MACDONALD STADIUM	\$47,043.90	\$37, 353.50

4. EXPENDITURES: Please list the expenditures of this Board/Commission. **NOT APPLICABLE** ☐

STADIUM STAFF - YTD FY2018	
David Bouley	\$270.00
Anthony Johnson	\$4,722.00
PAYROLL YTD FY2017 Total	\$4,992.00

STADIUM UTILITIES – YTD FY2018	
Gas & Electric	\$21,369.06
UTILITIES YTD FY2017 Total	\$21,369.06

STADIUM VEHICLE REPAIR – YTD FY2018	
John Deere Gator – Service Call	\$481.99
Lawn Mower – Service Call	\$265.01
Truck Repairs for Inspection	\$345.17
Truck Auto Start	\$144.99
UTILITIES YTD FY2017 Total	\$1,237.16

OPERATING EXPENSE - STADIUM YTD FY2018	
July Truck Fuel	\$76.23
One Year Annual Printer Contract	\$399.30
Bathroom Supplies	\$683.06
December Truck Fuel	\$42.42
Game Line Paint	\$536.00
Ink/Toner for Printers	\$188.02
Stadium Padlocks	\$150.96
April Truck Fuel	\$85.34
<i>Pending - Spring Landscaping</i>	<i>\$800.00</i>
<i>Pending – Spring Paper Goods Order</i>	<i>\$651.540</i>
<i>Pending – Truck Gas for 3 months</i>	<i>\$100.00</i>
OPERATING EXPENSE YTD FY2018 Total	\$2,161.33

TOTAL YEAR TO DATE STADIUM EXPENSE FOR FY2018: \$29, 759.55

5. **ASSETS:** Please list all major assets under the control of this Board/Commission. *(Please include materials, tools, vehicles, equipment and property on hand as of 12/31/18.* **NOT APPLICABLE** ☐

Asset	Value
John Deere Tractor	\$18,000.00
John Deere Lawnmower	\$500.00

6. **PROGRAMS:** Please list all programs under the direction of this Board/Commission. (Please detail where and how these programs originate, i.e. statutory, internal, etc.)

NOT APPLICABLE ☒

Program	Description

7. **CHALLENGES:** Provide a brief description of three challenges this Board/Commission faces.

1.	Solicitation to increase advertising opportunities at the Stadium.
2.	Establishing guidelines and policies to ensure the safety of the field during large group events requested by organizations not associated with the high school.
3.	

8. **GOALS:** Describe three goals this Board/Commission has for the year ahead.

1.	Increase revenue by filling spaces available for advertising and maintaining the back of the scoreboard rented out.
2.	Increase positive publicity about the Stadium and continue to award rental space equally and fairly to all groups.
3.	

Signature of Chair

Date: _____