



## Legislation Text

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### **INSTRUCTIONS FOR PUBLIC COMMENT AT REMOTE CITY COUNCIL MEETINGS**

1. During remote meetings of the City Council, those who wish to offer public comment at a remote Malden City Council meeting may do so via Zoom meeting or via submission in advance in writing to the City Clerk.
2. Public comment must adhere to Council rule to be related to posted agenda items.
3. Repetitive comments, i.e. multiple comments by the same individual, and/or multiple written emails by the same individual, will not be read. Individuals should limit comments to one submission either via email to the City Clerk by 4PM or via Zoom meeting Q&A.
4. Those who do not wish to participate or cannot participate in the Zoom meeting may submit public comment by emailing your home address and comment to Malden City Clerk Gregory Lucey, [glucey@cityofmalden.org](mailto:glucey@cityofmalden.org) <<mailto:glucey@cityofmalden.org>>, no later than 4:00PM on the date of the City Council meeting for which you wish to furnish public comment. Comments submitted in writing by 4:00PM to the City Clerk will be read first in time during the public comment portion of the meeting.  
Comments which are received after 4:00PM will not be read. To afford all members of the publi
5. Comments via Zoom meeting, as directed by the instructions on the agenda, will be accepted as follows. Click on the "Q&A" button, then click "Ask Question" and enter your full name and your home address for the record. This will not be interactive; comments will be timestamped and taken in the order that they are received. Comments should not exceed three hundred words and comments in excess of three hundred words will not be read. Comments submitted after the public comment portion of the meeting has concluded will not be read.
6. The public comment portion of the meeting pursuant to Council rule will be a maximum length of 30 minutes, including any comments submitted to the City Clerk and any comments submitted via Zoom Q&A.
7. Public comment at a City Council meeting is limited to fifteen (15) different individuals; and each public comment is limited to two (2) minutes in length. For purposes of public comment during remote meetings, public comment shall be limited to 300 words. Decorum shall govern public input, and comments containing profanity, personal attacks, or political rhetoric will not be read. In addition, those who do not observe decorum by using profanity, engaging in personal attacks, political rhetoric, or otherwise disrupting the meeting shall be precluded from further public comment at the sole discretion of the Council President, or, in her absence, the Councillor presiding at the meeting.